
KIMBLE COUNTY GROUNDWATER CONSERVATION DISTRICT

Board Meeting

November 17, 2025 – 6:00 PM

Kimble County GCD Office

731 Main Street Suite B / P.O. Box 31

Junction Texas 76849

MINUTES

Directors Present: Reginald Stapper, Marvin Wilson, Clint Smith, Mike Carter, and Joe Jones

District Staff Present: Meredith Allen

Public Present: None

Regular Board Meeting

1. Call Meeting to Order, establish a quorum.

Reginald Stapper called the regular business meeting to order at 6:05 pm.

2. Public Comment Period- no public comments were received.

3. Consider, possible action to Approve Minutes of the October 27 2025, meeting

Mike Carter made a motion to approve the minutes of the October 27, 2025, meeting and Marvin Wilson seconded the motion. The motion carried.

4. Consider, possible action to approve financial report & payment of bills

Clint Smith made a motion to approve the financial report given by Meredith Allen and pay the pending bills and Joe Jones seconded. The motion carried.

5. Consider, possible action to approve and re-adopt District policies

Mike Carter made a motion to approve and re-adopt the Code of Ethics, Management Information, Professional Services, Travel Expenditures, and Prohibited Covered Applications Policies. Marvin Wilson seconded and the motion carried.

6. Consider, possible action to approve and adopt the 2025-2026 Investment Policy by Resolution

Clint Smith made a motion to approve and adopt the 2025-2026 Investment Policy by resolution. The motion was seconded by Marvin Wilson and passed unanimously.

7. Quarterly Well Registration Report

Meredith presented the Q3 Well Registration Report. No action was taken.

8. Manager's Report/ Directives to Staff – Meredith updated the Board on an aquifer exemption map provided by the EPA, discussed the status of the annual audit with Kuntz & Smith, and updated the board on a possible personnel posting.

9. Consider, possible action set next meeting and adjourn.

Clint Smith made the motion to set the next meeting for January 12, 2026, and adjourn the meeting at 7:47 pm. Marvin Wilson seconded, and the motion carried.


Board Representative