
KIMBLE COUNTY GROUNDWATER CONSERVATION DISTRICT

Board Meeting

July 17, 2023 5:30 PM

Kimble County GCD Office

731 Main Street Suite B / P.O. Box 31

Junction, Texas 76849

MINUTES

Directors Present: Reginald Stapper, Mike Carter, Jim Portz, and Clint Smith

Directors Absent: Marvin Wilson

District Staff Present: Tascha Schulze and Meredith Allen

Regular Board Meeting

1. Call Regular Meetings to Order, establish a quorum.

Reginald Stapper called the regular business meeting to order at 5:30pm.

2. Public Comment Period– No public comments were made.

3. Consider, possible action to Approve Minutes of the May 25, 2023, meeting

Clint Smith made a motion to approve the minutes of the May 25, 2023, meeting. Mike Carter seconded, and the motion passed.

4. Consider, possible action to approve Treasurer's financial report & payment of bills

Clint Smith made a motion to approve the financial report and payment of bills. Jim Portz seconded the motion and the motion carried.

5. Consider, possible action to approve the Quarterly Investment report

Mike Carter made a motion to approve the quarterly Investment report and Clint Smith seconded. The motion carried.

6. Consider, possible action to approve the Quarterly Well Registration report

Clint Smith made a motion to approve the quarterly well registration report and Mike Carter seconded. The motion carried.

7. Consider, possible action to review Quarterly Water Level Monitoring Network

Jim Portz made a motion to approve the quarterly water level monitoring report. Mike Carter seconded and the motion carried.

8. Executive Session: Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074

Clint Smith motioned to enter into executive session to discuss personnel matters. The motion was seconded by Mike Carter. The motion carried, and the Board entered into Executive Session at 6:15.

9. Action Reconvene into Open Session and Consider Action, if any, regarding decisions discussed in Executive Session

At 6:30 a motion was made to close executive session and reconvene into open session by Jim Portz. The motion was seconded by Clint Smith and passed. Clint Smith made a motion to increase salaries by 5% and Mike Carter seconded. The motion carried.

10. Consider, possible action to approve sale of District Truck and enter into agreement with Menard Co UWD on cost-share of vehicle

Jim Portz made a motion to approve the resolution presented by the Menard Co UWD on cost sharing the District's Jeep, and to appoint District GM, Meredith Allen to set sale price of the KCGCD F-150 Truck within the Kelley Blue Book range presented. Clint Smith seconded, and the motion passed unanimously.

11. Consider, possible action to approve Commercial General Liability Policy

Meredith Allen presented the new rate for the Commercial General Liability Policy. After discussion, Jim Portz made a motion to approve the Commercial General Liability Policy and Clint Smith seconded. The motion carried.

12. Presentation of the Proposed 2023-2024 Budget

11. Consider, possible action on Proposed Rule Changes to reflect legislative requirements from the 88th Regular Session and set for public hearing

Jim Portz made a motion to approve the Proposed Rule Changes and set for public hearing on October 16, 2023. Mike Carter seconded and the motion passed.

12. Drought Update

Meredith Allen gave the board a drought update, including a snapshot of Kimble County from the waterdatafortexas.org/drought website and the Palmer Drought Severity Index.

13. Manager's Report

Meredith gave updates on District Activity. No action was taken.

14. Director Comments/Directives to Staff

Post the Proposed Tax Rate and Proposed Rule Changes and set for both for public hearings.

15. Consider, possible action meeting adjournment.

The next meeting will be September 18, 2023, following the Tax Rate Public Hearing at 5:45. Jim Portz made a motion to adjourn the meeting. The motion was seconded by Mike Carter and passed unanimously.


Board Representative