
KIMBLE COUNTY GROUNDWATER CONSERVATION DISTRICT

Board Meeting
May 25, 2023 5:30 PM
Kimble County GCD Office
731 Main Street Suite B / P.O. Box 31
Junction, Texas 76849

MINUTES

Directors Present: Reginald Stapper, Marvin Wilson, Jim Portz, and Clint Smith
District Staff Present: Tascha Schulze and Meredith Allen

Directors Absent: Mike Carter

Regular Board Meeting

1. Call Regular Meetings to Order, establish a quorum.

Reginald Stapper called the regular business meeting to order at 5:38 pm.

2. Public Comment Period– Russell Hammonds, Junction Mayor, gave updates on current City water needs and future planning prospects.

3. Consider, possible action to Approve Minutes of the April 3, 2023, meeting

Clint Smith made a motion to approve the minutes of the April 3, 2023, meeting. Marvin Wilson seconded, and the motion passed.

4. Consider, possible action to approve Treasurer’s financial report & payment of bills

Clint Smith made a motion to approve the financial report and payment of bills. Jim Portz seconded the motion and the motion carried.

5. Consider, possible action to approve the Quarterly Investment report

Marvin Wilson made a motion to approve the quarterly Investment report and Clint Smith seconded. The motion carried.

6. Consider, possible action to approve the Quarterly Well Registration report

Clint Smith made a motion to approve the quarterly well registration report and Jim Portz seconded. The motion carried.

7. Consider, possible action to approve the Schedule of Fees for Kimble County GCD

Marvin Wilson made a motion to approve the schedule of fees for Kimble County GCD. Clint Smith seconded and the motion carried.

8. Consider, possible action to approve sale of District Truck and enter into agreement with Menard Co UWD on cost-share of vehicle – tabled

9. Presentation of the Audit Report for September 30, 2022 year end

Meredith Allen presented the audit report completed by Ryan Smith with Kuntz & Smith.

10. Consider, possible action to approve Audit Report for the 2021-2022 fiscal year

Clint Smith made a motion to approve the September 30, 2022 audit report prepared by Kuntz & Smith. Marvin Wilson seconded, and the motion carried.

11. Consider, possible action to approve permit variance requests by Justin Harper (TWJ Holdings)

Mr. Harper submitted a variance request to waive the 400 foot well to well spacing and 100 foot well to property line requirement for permitted wells. After review of the variance request, including a letter from the adjoining neighbor accepting the variance request, Jim Portz made a motion to approve the permit variance request of waiving the 400 foot well-to-well spacing and 100 foot well to property spacing rule by Justin Harper (TWJ Holdings) and to amend the spacing requirements for the proposed well to a 50 foot well to property line. Clint Smith seconded the motion. Jim Portz, Clint Smith, and Reginald Stapper voted in favor of the motion and Marvin Wilson abstained from voting, therefore the motion passed.

12. Consider, possible action to approve permit amendment requesting change of well location by Justin Harper (TWJ Holdings)

After the variance request was approved, the Directors reviewed the proposed amendment to the permit request by Mr. Harper. Clint Smith made a motion to approve the permit amendment request to change the location of the well from 100 feet from property line to 50 feet from the property line. Jim Portz seconded the motion. Jim Portz, Clint Smith, and Reginald Stapper voted in favor of the motion and Marvin Wilson abstained from voting, therefore the motion passed.

13. Manager's comments

Meredith gave updates on District Activity. No action was taken.

14. Director Comments/Directives to Staff

No directives were given to staff.

15. Consider, possible action meeting adjournment.

Clint Smith made a motion to adjourn the meeting. The motion was seconded by Jim Portz and passed unanimously.



Reginald J. Stapper
Board Representative